



Plantation**Shutter**  
**Care** Guide

*Bay View*<sup>™</sup>  
Plantation Shutters

**BASSWOOD PREMIUM**  
**THERMO - TEC**  
**THERMO 25**



# PlantationShutter CareGuide

## **Thank You for purchasing Bayview Plantation Shutters.**

Plantation Shutters are designed to be an elegant long lasting window furnishing. To maintain the appearance and increase the longevity of your shutters please read Operating and Care Instructions.

### *operating instructions:*

- When rotating blades – Tilt two blades at the same time from the centre of the section of blades.
- To hinge open panels tilt open blades and pull the fixed stile part of the panel. Never open or close the panels by the blades.
- To avoid damage to frame, larger panels should be assisted by lifting into frame. Lift by the stile or under the mid rail.
- Do not put hands through blades to access window.
- On Bi-Fold Shutters – Blades must be closed before panels are folded back.

### *care instructions:*

- Keep shutters free from dust and dirt. Regularly dust panels with feather duster or vacuum with a soft brush attachment.
- To remove persistent dirt or stains use a soft slightly damp cloth with mild soapy solution and dry immediately.
- Do not use abrasive cleaners or scrub/rub shutters harshly. The finish may be affected.
- Keep Sliding and Bi-Fold tracks free from dirt and dust. Use Silicone Spray if needed on tracks only. Do not spray on shutters.
- Rotate blades regularly – If they are too stiff or loose – Adjust the tension screw located on the side of the panels. Only slightly adjust screw and test until desired tension is reached.